



9225 Watson Industrial Park | St. Louis, Missouri 63126 | Office: (314) 487-7474 | Fax: (314) 487-0929 | info@streibco.com

Warehouse Assistant

Supervisor: Purchasing Manager

Responsibilities:

- Maintain organization and cleanliness of warehouse
- Assist purchasing with picking material from inventory
- Manage material returns with the help of the warehouse manager
- Make material deliveries to and from job sites when needed
- Update, maintain, and organize inventory area
- Assist with tool check out / check in process
- Accept deliveries and process to the correct location / person

Job Type: Permanent

Qualifications / Requirements:

- Must be an extension of Streib Culture and Core Values
- Dedication to learning, expanding knowledge, and continuous improvement
- Superior organizational and prioritization skills
- Understanding of the project life cycle and the Streib Way
- Quick learner and must stay current with latest product offerings
- Proficient with Windows and IOS software
- Ability to learn inventory software

Compensation:

- Hourly
- 401k match
- Medical, dental & vision, life insurance
- Paid vacation & holidays